

VILLAGE OF EAGLE POLICE & LICENSING COMMITTEE

Unapproved Minutes

February 2, 2015
6:00 pm

Municipal Building
820 E. Main Street

1. **Call to Order / Open meeting law requirements:** Called to order at 6:00 pm, open meeting law requirements were met.
2. **Roll call:** Present were Salmela, Neuburg, Dagenhardt, and police department representatives Lesniewski and Bruckmer. Chief Ehlers was excused. Also present were residents Sharon Royston, Jill Steinhart and Jim Frisch.
3. **Public comments:** Royston submitted articles regarding municipality hiring practices, the expectations for police candidates, and suggested the utilization of a Law Enforcement Accreditation Group to review the adequacy of the Village Police Department. Steinhart expressed a concern regarding the utilization of credit cards and the associated audit thereof. All citizens present wanted assurance that adequate hiring practices were followed. The department representatives reviewed the standard practices followed by the department.
4. **Review minutes of the 1/5/15 and 1/7/15 meetings for approval:** The text in the Discussion of Staffing section of the 1/5/15 minutes was modified to add the definition, **up to two**, for the part time positions. The minutes were subsequently approved on a Dagenhardt/Neuburg motion (3-0).
5. **Calls received/investigated:** The incidents from 1/1/2015 thru 1/31/2015 were reviewed with no specific trends noted.
6. **Discussion of staffing:**
 - A. **Discussion regarding the replacement of a full time officer who resigned. Develop and approve a recommendation to be placed on the subsequent Village Board meeting agenda if necessary.** The need for a full time staff replacement for Ryan Broemer was discussed. On a motion by Neuburg, second by Salmela, a recommendation that a full time employee be hired will be submitted to the village board. If the recommendation meets board approval, a recommendation for a promotion from within will subsequently be submitted at the next board meeting as well.
 - B. **Review of the candidate questions used during the standard interview process.** A copy of the standard questions was provided to the members, however, the discussion was tabled until the next meeting to allow time for members to review it's content.
7. **Update on PD phone system & website:** The phone / website update is on-going, ie, not complete.
8. **Discussion on the status of the office computer hardware (both functional and non-functional) and make subsequent recommendations to the Village Board if necessary.** Salmela reviewed the computers available to the officers and found that one chassis was non functional and a second was functioning very slow at best. The officers present at this committee meeting indicated that the computers were more that 8 years old and recommended replacement of the chassis only. Dagenhardt motioned to spend up to a maximum of \$2000 total for the replacement of two chassis. The motion was seconded by Neuburg and carried 3 - 0.
9. **Discussion of items to be placed on Village Board and/or future police committee agendas:** The staffing requirement in item 6 above will be presented to the board on February 12th. An item for the next committee agenda will be to review the credit card process employed by the police department to assure that appropriate checks and balances are in place.
10. **Adjournment:** The meeting adjourned at 7:13 pm on a Dagenhardt / Neuburg motion. Carried 3-0.